Covenant Children's Ministries

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The MISSION OF Covenant Children's Ministries is to show the love of Jesus Christ to children in need

2017 Mission and Ministry Grant Program
Grant Application Form

Mission and Ministry Grant funds (MMG) are available for organizations demonstrating financial need for programming which serves At-Risk Youth. Please note: the application deadline is March 17, 2017. Applications will not be accepted after that date. The application can be downloaded at www.ccmprinceton.org prior to that date. Please email the completed application and all supporting materials to ccminfo@cmb.org or mail all application materials to: *Covenant Children's Ministries, c/o Ron Dixon, 5145 N. California Avenue, Chicago, IL 60625*. Please refer to the CCM Ministry Values, the At-Risk Youth Guidelines, and the Grant Procedure Guidelines for more information.

Note: If you are seeking funds to support camping opportunities for youths, you must apply for those funds directly from Covenant Harbor or Covenant Point. Please contact those organizations directly for information on the application process.

In order to be eligible for funding, your program must be a part of the Evangelical Covenant Church (ECC) or you must partner with an entity within the ECC.

Because MMG grant funds are limited and are not intended not to be an ongoing source of funding, priority consideration will be given to first time applicants.

Please make every effort to limit your responses to the space provided. If you need additional space, please use separate paper.

Section I – General Information

Please use this document to respond to the questions below, using separate sheets of paper as necessary. Please keep responses brief, but informative. Be sure to attach additional documentation as requested (budgets, etc.)

Date of Application: _____ **Total Amount Requested from CCM:** _____

Date Funds are Needed:_____ **Program Term:** _____

*(Please note: Grant applications are accepted for amounts ranging between $1,000 and $10,000. CCM funds **are not** to be used for capital improvements or expenditures.)*

Name of Program: _____

Are you a church or organization within the Central Conference of the Evangelical Church? _____

Primary Contact Information **(This is where all correspondence between CCM and your organization will be directed)**

Organization Name			
Address			
Contact Person		**Title**	
Phone Number		**Email**	

If this program is a collaboration between multiple organizations, please list all partners below.

Organization Name	Contact Person	Phone Number	Email address

Organization Website: _____

Is the organization:

☐ **Church** ☐ **501(c)(3) attached to a church** ☐ **Non Profit, Faith Based Organization**

Please list the organization's Board of Directors and/or the Pastor and Officers of the church.

Name	Name	Name

Has your organization received a CCM grant previously? _ Briefly describe amount of grant and past projects/programs for which you received CCM funds.

Section 2 – Program Information

1. In one or two paragraphs, describe the program or ministry. Is this a new, continuing, or one-time program/project? Please address program purpose; why it is needed, how and why it was chosen. Be sure to detail important programmatic history where applicable; i.e., when did the program begin, connection with ECC, past successes or challenges based upon established metrics, etc.

2. Briefly explain how your program/ministry aligns with the Mission and the Values of Covenant Children's

3. Briefly describe how CCM funds, if awarded, will be used. Be as specific as possible.

4. What is the program budget? Be specific when detailing how grant funds will be used. Please attach a **separate**, detailed operating budget for the program that these funds will be used to support.

5. Describe the program's funding strategy *(preferably diverse)*, including all current and potential funding streams (i.e., fees for services, contributions, gifts in kind, etc.)

6. If this application is for *start-up* funding, how will the program be sustained long-term?

Section 3 – Program Design and Implementation

1. Please describe the demographics of the program participants. Please include: a) Number of youth served, b) Age and school grade range of participants, c) Socio-economic demographics of participants' community

2. How many children or youth will directly benefit from this program? How will participating in this program benefit its participants? How were participants selected to participate? What is the location where this ministry will take place?

3. Indicate total number of staff and program volunteers anticipated. Please specify *ratio* of "contact" staff/volunteers to youth. Describe the *nature* and *extent* of contact (daily, weekly) as well as the anticipated *duration* of contact (time spent with youth over future weeks, months, years.)

4. List the program goals and objectives. Please be specific, with goals that are *measurable, achievable, realistic*, and *time-bound*.

5. Describe the strategies and methods that will be used to achieve the program goals and objectives. Where appropriate, please include action plan(s), and timelines for program implementation.

Section 4 – Program Management and Accountability

1. Who will manage this program?

2. What are the greatest risks for the program? Briefly describe the actions planned to minimize those risks.

3. How will progress be monitored? How will the program be evaluated? List marks of success, transition, and follow-up, as well as those responsible for assessment.

4. Who will be responsible for providing CCM with *timely* follow up reporting to include the interim and final ministry assessments?

5. Please indicate how these funds will be used to create greater awareness of the needs of At-Risk children and youth, if applicable?

Please use the remaining space to provide any additional information about your program that you think will be helpful for Covenant Children's Ministries to consider in making determinations on awards.

_____ _____

Name of Person Submitting Application Date

_____

Signature